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DOWNTOWN COMMISSION REGULAR MEETING

CELINA COUNCIL CHAMBERS

112 N. COLORADO ST.

THURSDAY, FEBRUARY 1, 2024

9:00 AM

AGENDA

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

II. PLEDGE OF ALLEGIANCE/INVOCATION:

III. WORKSESSION:

- A. Development update. (Mohan)
- B. Hands-Only Downtown CPR program update. (Frank)
- C. Countdown to Christmas recap. (O'Keefe)
- D. Annual retreat consultant report. (Satarino)
- E. Discussion of Downtown Merchants - City Staff communication meetings. (O'Keefe)
- F. Discussion of Friday Night Market and volunteer duties/dates. (O'Keefe)
- G. Discussion of formalized onboarding for new Commission Members. (O'Keefe)
- H. Discussion of Main Street America self-assessment, transformation strategies, and placemaking guide. (O'Keefe)
- I. Discussion of Commissioner resignation and plan. (Satarino)
- J. Discussion of budget. (O'Keefe)
- K. Discussion of previous meeting items. (O'Keefe)

IV. ACTION ITEM:

- A. Minutes Approval:
 - 1. Downtown Commission - Regular Meeting - November 02, 2023 at 9:00 AM
 - 2. Downtown Commission - Annual Retreat - December 08, 2023 at 8:00 AM
- B. Fundraising golf tournament date and location.

V. ADJOURNMENT:

City Council Chambers is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf, or hearing impaired, or readers of large print, are requested to contact the City Secretary's Office at 972-382-2682, or fax 972-382-3736 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

"I, the undersigned authority, do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall of the City of Celina, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: _____ at ____:____ and remained so posted continuously for at least 72 hours prior to the scheduled time of said meeting."

Staff Liaison

Date Notice Removed



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**DOWNTOWN COMMISSION REGULAR MEETING
CELINA COUNCIL CHAMBER CONFERNECE ROOM
112 N. COLORADO ST.
THURSDAY, NOVEMBER 2, 2023
9:00 AM
MINUTES**

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Commissioner Ousley called the regular meeting of the Downtown Commission to order at 9:02 a.m. on November 02, 2023, and announced a quorum was present.

Attendee Name	Organization	Title	Status	Arrived
Buddy Minett	Downtown Commission	Commissioner	Present	
Rachel Baty	Downtown Commission	Commissioner	Present	
Jack Ousley	Downtown Commission	Chair	Present	
Michelle Baggett	Downtown Commission	Commissioner	Absent	
Audrea Weimer	Downtown Commission	Commissioner	Present	
Joseph Burke	Downtown Commission	Commissioner	Present	
Sable Coleman	Downtown Commission	Vice Chair	Present	
Andres Terrazas	Downtown Commission	Commissioner	Present	

II. PLEDGE OF ALLEGIANCE/INVOCATION:

III. WORKSESSION:

A. City Secretary training and discussion. (Frank)

Wesley Frank, Assistant to the City Manager - City Secretary, facilitated discussion.

B. Development update. (McAfee)

Kari White, Planning Manager, provided an update.

C. EDC update. (Jackson)

Alexis Jackson, Executive Director of Economic Development, provided an update.

D. Ousley Park update. (Webb)

Cody Webb, Director of Parks, provided an update.

E. Discussion of Downtown events. (O'Keefe)

Brandy O'Keefe, Downtown Manager, facilitated discussion.

F. Discussion of the Downtown Golf Tournament. (O'Keefe)

Mrs. O'Keefe facilitated discussion.

G. Discussion of the December downtown retreat. (O'Keefe)

Mrs. O'Keefe facilitated discussion.

H. Discussion of previous meeting items. (O'Keefe)

Mrs. O'Keefe facilitated discussion.

IV. ACTION ITEM:

A. Minutes Approval:

1. Downtown Commission Meeting - Regular Meeting - September 7, 2023 at 9:00 AM

RESULT:	Passed
MOVER:	Downtown Commission Rachel Baty
SECONDER:	Downtown Commission Buddy Minett
AYES:	Jack Ousley, Rachel Baty, Kim Wickliffe, Andreas Terrazas, Buddy Minett, Audrea Weimer, Sable Coleman
NAYES:	None

B. Elect Chair and Vice Chair.

Commissioner Minett motioned to elect Commissioner Ousley as Chair; Commissioner Baty seconded.
Motion carried 7-0

RESULT:	Passed
MOVER:	Downtown Commissioner Buddy Minett
SECONDER:	Downtown Commissioner Rachel Baty
AYES:	Jack Ousley, Rachel Baty, Kim Wickliffe, Andreas Terrazas, Buddy Minett, Audrea Weimer, Sable Coleman
NAYES:	None

Chair Ousley motioned to elect Commissioner Coleman as Vice Chair, Commissioner Baty Seconded.
Motion carried 7-0

RESULT:	Passed
MOVER:	Downtown Commission Chair Jack Ousley
SECONDER:	Downtown Commissioner Rachel Baty
AYES:	Jack Ousley, Rachel Baty, Kim Wickliffe, Andreas Terrazas, Buddy Minett, Audrea Weimer, Sable Coleman
NAYES:	None

V. ADJOURNMENT:

Meeting adjourned at 10:36 a.m.

Chair

Ex Officio

Date



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**DOWNTOWN COMMISSION ANNUAL RETREAT
ROOM - TREATY 1
215 E DALLAS RD., GRAPEVINE, TX, 76051
FRIDAY, DECEMBER 8, 2023
8:00 AM
MINUTES**

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Commissioner Ousley called the regular meeting of the Downtown Commission to order at 8:15 a.m. on December 08, 2023, and announced a quorum was present.

Attendee Name	Organization	Title	Status	Arrived
Buddy Minett	Downtown Commission	Commissioner	Absent	
Rachel Baty	Downtown Commission	Commissioner	Absent	
Jack Ousley	Downtown Commission	Chair	Present	
Michelle Baggett	Downtown Commission	Commissioner	Absent	
Audrea Weimer	Downtown Commission	Commissioner	Present	
Joseph Burke	Downtown Commission	Commissioner	Present	
Sable Coleman	Downtown Commission	Vice Chair	Present	
Andres Terrazas	Downtown Commission	Commissioner	Present	

II. PLEDGE OF ALLEGIANCE/INVOCATION:

III. WORKSESSION:

A. Strategic and Master Plan discussion by Abra R. Nusser, AICP.

Strategic and Master Plan discussion, Abra R. Nusser facilitated the discussion.

B. Walking tour of Main Street Grapevine by Sallie Andrews and David Klempin. (Tour will begin at Treaty 1)

Walking tour of Main Street Grapevine, Sallie Andrews and David Klempin led the tour.

IV. ADJOURNMENT:

Meeting adjourned at 4:47 p.m.

Chair

Ex Officio

Date