



Life Connected.

**CITY COUNCIL REGULAR MEETING
CELINA COUNCIL CHAMBERS
112 N. COLORADO ST.
TUESDAY, JULY 11, 2023
5:00 PM
MINUTES**

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Mayor Tubbs called the Regular Meeting of the Celina City Council to order at 5:00 p.m. on Tuesday, July 11, 2023, and announced a quorum is present.

Attendee Name	Organization	Title	Status	Arrived
Tony Griggs	City of Celina	Place 6	Present	
Philip Ferguson	City of Celina	Place 1	Present	
Jay Pierce	City of Celina	Place 2	Present	
Wendie Wigginton	City of Celina	Place 4	Present	
Andy Hopkins	City of Celina	Place 3	Present	
Mindy Koehne	City of Celina	Place 5	Absent	
Ryan Tubbs	City of Celina	Mayor	Present	

II. PLEDGE OF ALLEGIANCE/INVOCATION:

III. PROCLAMATIONS/PRESENTATIONS/OATHS OF OFFICE:

- A. Presentation of a Proclamation to the City of Celina Parks and Recreation Department declaring July as, "National Parks and Recreation Month." (Tubbs)

Mayor Tubbs presented a proclamation to the Celina Parks and Recreation Department declaring July 2023, "National Parks and Recreation Month."

- B. Recognition of Celina Parks & Recreation Winners of Coaches and Parent of the Year for the Spring 2023 Youth Sports Season. (Tubbs)

Mayor Tubbs recognized the Celina Parks & Recreation Winners of Coaches and Parent of the Year for the Spring 2023 Youth Sports Season.

- C. Recognition of the City of Celina Parks and Recreation Department for receiving the Field of Excellence Award. (Webb)

Cody Webb, Director of Parks and Recreation, recognized members of the Parks team for receiving the Field of Excellence Award.

- D. Recognition of the City of Celina Marketing Department for awards won at the Texas Association of Municipal Information Officers (TAMIO) Conference. (Monaco)

Joe Monaco, Director of Marketing and Communications, recognized the City of Celina Marketing Department for awards won at the Texas Association of Municipal Information Officers (TAMIO) Conference.

IV. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:

- A. Introduction of new employees, recognitions, promotions. (Berry, Cullison, Metdker, Monaco)

- B. Discussion regarding Texas Film Friendly Ordinance. (McAfee)

Dusty McAfee, Executive Director of Development Services, discussed the Texas Film Friendly designation.

- C. Presentation of the 2022 Tree City USA & Growth Award. (Mohan)

Madhuri Mohan, Planning Director, presented the Tree City USA and Growth designation.

- D. Discussion regarding Downtown Code updates. (McAfee)

Dusty McAfee, Executive Director of Development Services, reviewed possible updates to the Downtown Code.

- E. EDC July Local Business Report - Injectology by Bliss Beauty Bar. (Alvarez)

Lalaina Alvarez, EDC Project Coordinator, introduced Injectology by Bliss Beauty Bar.

V. OPEN FORUM:

VI. EXECUTIVE SESSION:

As authorized by Section 551.071 of the Texas Government Code, the Regular Meeting may be Convened into Closed Executive Session for the Purpose of Seeking Confidential Legal Advice from the City Attorney on any Agenda Item Listed Herein. (Closed to Public as Provided in the Texas Government Code.)

The Celina City Council convened into Executive Session at 5:44 p.m.

Texas Government Code Section 551.071 Consultation with Attorney:

- A. Discussion regarding City-owned property at 11901 and 11905 County Road 58, including deed to City and leases.
B. Discussion regarding administration of utility billing.

Texas Government Code Section 551.071 Consultation with Attorney and Section 551.087 Deliberation of Economic Development Negotiations:

- C. Discussion regarding potential hotel with conference space located west of Dallas Parkway and north of Frontier Parkway, and agreement economic development incentives.

- D. Discussion regarding amendment to Development Agreement with Shades of Green.
- E. Discussion regarding amendment to Development Agreement with Prestige Pools.
- F. Discussion regarding amendment to Development Agreement with Uptown Celina Partners, L.P.
- G. Discussion regarding amendments to Development Agreements, TIRZ documents, and non-standard service agreements with Huffines.
- H. Discussion regarding potential incentive agreement with new downtown office building in the Entertainment District.
- I. Discussion regarding potential agreement for a modular office at 222 W. Walnut Street.
- J. Discussion regarding Project Motor.

Texas Government Code Section 551.071 Consultation with Attorney and Section 551.072 Deliberation Regarding Real Property:

- K. Discussion regarding potential Development Agreement for properties located off Doe Branch.

Reconvene Into Open Session

The Celina City Council reconvened the Regular Meeting at 8:25 p.m.

- L. Consider and act upon any items discussed in executive session.

- M. Consider and act upon a non-standard Water Service Agreement by and between the City of Celina and North Collin County Municipal Utility District No. 1.

Upon a motion by Councilmember Wigginton and a second by Councilmember Hopkins the Council vote five (5) for and none (0) opposed to approve a non-standard Water Service Agreement with North Collin County Municipal Utility District No. 1. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Wendie Wigginton, Place 4
SECONDER:	Andy Hopkins, Place 3
AYES:	Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT:	Koehne

- N. Consider and act upon a non-standard Wastewater Service Agreement by and between the City of Celina and North Collin County Municipal Utility District No. 1.

Upon a motion by Councilmember Hopkins and a second by Mayor Pro Tem Pierce the Council vote five (5) for and none (0) opposed to approve a non-standard Wastewater Service Agreement with North Collin County Municipal Utility District No. 1. The motion carried.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andy Hopkins, Place 3
SECONDER: Jay Pierce, Place 2
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

- O. Consider and act upon an amendment to the Development Agreement for Serenade (Huffines Bray); generally located at the southeast corner of future Coit Road and future Marilee Road (CR 107), within the City Limits.

Upon a motion by Councilmember Wigginton and a second by Councilmember Hopkins the Council vote five (5) for and none (0) opposed to approve amendment to the Development Agreement for Serenade (Huffines Bray). The motion carried.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Wendie Wigginton, Place 4
SECONDER: Andy Hopkins, Place 3
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

- P. Consider and act upon an amendment to the Development Agreement for LaUna (Huffines Carter); generally located at the northwest corner of future Peterman Parkway and future Carl Darnall Parkway (CR 135), within the Extraterritorial Jurisdiction (ETJ).

Upon a motion by Councilmember Hopkins and a second by Mayor Pro Tem Pierce, the Council vote five (5) for and none (0) opposed to approve amendment to the Development Agreement for LaUna (Huffines Carter). The motion carried.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andy Hopkins, Place 3
SECONDER: Jay Pierce, Place 2
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

VII. CONSENT AGENDA:

Mayor Tubbs removed items: M, N, O, P, and Q from the Consent Agenda for individual consideration.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Andy Hopkins, Place 3
SECONDER: Tony Griggs, Place 6
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

A. Minutes Approval:

1. City Council - Regular Meeting - May 9, 2023, 5:00 PM
2. City Council - Regular Meeting - Jun 13, 2023, 5:00 PM

- B. Consider and act upon a City of Celina Downtown Water Tower Lighting Policy. (Monaco)
- C. Consider and act upon a First Amendment to the Economic Development Incentive Agreement by and between the City of Celina, Celina Economic Development Corporation, and Valley Vines Distribution, LLC. (Satarino)
- D. Consider and act upon a Performance Agreement by and between the Celina Economic Development Corporation and Swirls Bakery, LLC, and terminating prior agreement. (Swirls Bakery Performance Agreement) (Jackson)
- E. Consider and act to authorize the use of contingency funds for 2023 Annual Street Maintenance and authorize Change Order 1 in an amount not to exceed \$238,665.45. (Berry)
- F. Consider and act to award bid 2023-049 for dark fiber lease at the unit prices listed to Gigabit Fiber in an amount not to exceed \$97,000.00. (Quigley)
- G. Consider and act to authorize an agreement for engineering services with Kimley Horn and associates for the design of asphalt roadway improvements (CR 90 (CR 92 to CR 98); CR 97 (Lynn Stanbaugh Pkwy to CR 134); and CR 100 (Preston to CR 97) in an amount not to exceed \$205,700.00. (Quigley)
- H. Consider and act to authorize an agreement for engineering services with Brown and Gay Engineers, Inc. (BGE) for the design of Legacy Drive 24" to 30" water line in an amount not to exceed \$496,280.00. (Quigley)
- I. Consider and act to authorize an agreement for engineering services with Cobb Fendley for the design of the downtown sewer upgrade in an amount not to exceed \$1,016,875.00. (Quigley)
- J. Consider and act to authorize the purchase of IT managed services with Sequel Data Systems, Inc, at the unit prices listed in an amount not to exceed \$54,600.00. (Quigley)
- K. Consider and act upon the purchase of third-party inspection services from Atlas Municipal Services, LLC. and Bureau Veritas at the unit prices listed, in an amount not to exceed \$82,000.00. (Quigley)
- L. Consider and act on a Resolution of the City of Celina, Texas, calling a public hearing of the Board of Directors of Tax Increment Reinvestment Zone Number Two on August 8, 2023, at 4:50 p.m. and a public hearing of the City Council on August 8, 2023, at 5:00 p.m. to receive public testimony on a proposed Amended and Restated Project and Financing Plan; providing a severability clause; and providing an effective date. (Behringer)

- R. Consider and act upon a Resolution of the City of Celina, Texas, determining the costs of certain Neighborhood Improvement Area #6 Improvements to be financed within Neighborhood Improvement Area #6 of the Wells South Public Improvement District; approving a preliminary amended and restated service plan and assessment plan, including a proposed Neighborhood Improvement Area #6 Assessment Roll; directing the filing of the proposed Neighborhood Improvement Area #6 Assessment Roll with the City Secretary; and providing for noticing and calling a public hearing on August 8, 2023, to consider an ordinance levying assessments on property located within Neighborhood Improvement Area #6 of the Wells South Public Improvement District. (Wells South IA #6 – Pre-SAP Resolution) (Pollard)
- S. Consider and act upon a Resolution of the City of Celina, Texas, determining the costs of certain Authorized Improvements to be financed within the Parvin Public Improvement District; approving a Preliminary Service Plan and Assessment Plan, including a proposed Assessment Roll; directing the filing of the proposed Assessment Roll with the City Secretary; and providing for noticing and calling a public hearing on August 8, 2023, to consider an Ordinance levying assessments on property located within the Parvin Public Improvement District. (Celina Parvin 101 – Pre-SAP Resolution) (Pollard)
- T. Consider and act upon an Ordinance of the City of Celina, Texas, amending Ordinance 2022-113 which adopted and approved the budget for fiscal year beginning October 1, 2022, and ending September 30, 2023, and make appropriations for each department, project, and account, by adopting an amended 2022-2023 budget for the City of Celina, Texas, reallocating funds between accounts, attached hereto and incorporated into this Ordinance. (Bromiley)

ITEMS REMOVED FROM CONSENT FOR INDIVIDUAL CONSIDERATION:

Upon a motion by Councilmember Wigginton and a second by Councilmember Hopkins, the Council vote five (5) for and none (0) opposed to approve Consent Agenda items M, N, O, P, and Q subject to each document being edited to conform to the First Amendment to the Serenade Development Agreement approved as Item 6.O. of this agenda and to conform to the First Amendment to the LaUna Development Agreement approved as Item 6.P. of this agenda, respectively, and as finally approved by the Interim City Manager. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Wendie Wigginton, Place 4
SECONDER:	Andy Hopkins, Place 3
AYES:	Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT:	Koehne

- M. Consider and act upon an Ordinance of the City Council of the City of Celina, Texas, approving the Final Project and Reinvestment Zone Financing Plan for Reinvestment Zone Number Fifteen, City of Celina, Texas; providing that the Zone take effect immediately upon passage of the Ordinance; providing a severability clause; and providing an effective date. (Final Project and Financing Plan - Serenade) (Behringer)
- N. Consider and act upon a Tax Increment Reinvestment Zone Agreement by and between the City of Celina, the Board of Directors for Tax Increment Reinvestment Zone Number Fifteen, and HC Celina 414, LLC. (TIRZ Agreement - Serenade) (Behringer)
- O. Consider and act upon an Ordinance of the City Council of the City of Celina, Texas, approving the Final Project and Reinvestment Zone Financing Plan for Reinvestment Zone Number Sixteen, City of Celina, Texas; providing that the Zone take effect immediately upon passage of the Ordinance; providing a severability clause; and providing an effective date. (Final Project and Financing Plan - LaUna Ranch) (Behringer)
- P. Consider and act upon a Tax Increment Reinvestment Zone Agreement by and between the City of Celina, the Board of Directors for Tax Increment Reinvestment Zone Number Sixteen, and Huffines Ranch, LLC. (TIRZ Agreement - LaUna) (Behringer)
- Q. Consider and act upon a Resolution consenting to the creation of LaUna Ranch Municipal Utility District, consisting of approximately 666 acres of land located wholly within the City's Extraterritorial Jurisdiction (ETJ); generally located south of future Stallcup Boulevard, approximately 2,800 feet east of County Road 132, north of County Road 135, and west of future Peterman Parkway, upon the City Council's receipt of a Petition for Consent to Creation of the District, executed by a majority in value of the holders of title of the property. (LaUna Ranch MUD Creation) (Mohan)

VIII. PUBLIC HEARING/ACTION:

- A. Conduct a public hearing to consider and act upon a Development Agreement between the City of Celina and HFI Celina Realty, LLC, for approximately 641 acres; generally located west and east of future Custer Road and north of County Road 130, within the City Limits. (O'Donnell (HFI & Rainwater Crossing) – Development Agreement) (McAfee)

RESULT:	TABLED [UNANIMOUS]	Next: 8/8/2023 5:00 PM
MOVER:	Wendie Wigginton, Place 4	
SECONDER:	Jay Pierce, Place 2	
AYES:	Griggs, Ferguson, Pierce, Wigginton, Hopkins	
ABSENT:	Koehne	

- B. Conduct a public hearing to consider and act upon an Ordinance amending the Comprehensive Zoning Ordinance for a Specific Use Permit (SUP) to allow for a Communication Antenna Tower on approximately 2 acres; generally located north of Frontier Parkway and approximately 375 feet west of Pebble Creek Drive, within the City Limits. (Anthemnet - Frontier Lift Station Cell Tower – Specific Use Permit) (McAfee)

Mayor Tubbs opened the public hearing at 8:44 p.m.

With no one else wishing to speak, Mayor Tubbs closed the public hearing at 8:44 p.m.

Upon a motion by Mayor Pro Tem Pierce and a second by Councilmember Ferguson, the Council voted five (5) for and none (0) opposed to approve the Specific Use Permit.

The motion carried.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jay Pierce, Place 2
SECONDER:	Philip Ferguson, Place 1
AYES:	Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT:	Koehne

- C. Conduct a public hearing and consider and act upon an Ordinance amending the Comprehensive Zoning Ordinance, by amending approximately 10 acres of Planned Development (PD) No. 80 with the Dallas North Tollway Overlay District (DNTO) base zoning, in order to modify development standards; generally located at the northwest corner of Dallas Parkway and Frontier Parkway, within the City Limits. (Mosey (Hotel/Conference Center) – PD Amendment) (Mohan)

RESULT:	TABLED [UNANIMOUS]	Next: 8/8/2023 5:00 PM
MOVER:	Andy Hopkins, Place 3	
SECONDER:	Jay Pierce, Place 2	
AYES:	Griggs, Ferguson, Pierce, Wigginton, Hopkins	
ABSENT:	Koehne	

- D. Conduct a public hearing to consider and act upon an Ordinance on the voluntary annexation of approximately 110 acres; generally located north of Frontier Parkway and approximately 2,500 feet east of Bothwell Boulevard, within the Extraterritorial Jurisdiction (ETJ). (Sutton Fields East – C-3 Expedited Annexation) (Mohan)

Mayor Tubbs opened the public hearing at 8:48 p.m.

With no one else wishing to speak, Mayor Tubbs closed the public hearing at 8:48 p.m.

Upon a motion by Councilmember Wigginton and a second by Councilmember Hopkins, the Council voted five (5) for and none (0) opposed to approve the Expedited Annexation.

The motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Wendie Wigginton, Place 4
SECONDER: Andy Hopkins, Place 3
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

- E. Conduct a public hearing to consider and act upon an Ordinance amending the Comprehensive Zoning Ordinance, by zoning approximately 110 acres to a Planned Development (PD) with Single-Family Residential, Detached District (SF-R) base zoning; generally located north of Frontier Parkway and approximately 2,500 feet east of Bothwell Boulevard, within the Extraterritorial Jurisdiction (ETJ). (Sutton Fields East - PD Zoning) (Mohan)

Mayor Tubbs opened the public hearing at 8:49 p.m.

With no one else wishing to speak, Mayor Tubbs closed the public hearing at 8:49 p.m.

Upon a motion by Mayor Pro Tem Pierce and a second by Councilmember Wigginton, the Council voted five (5) for and none (0) opposed to approve Ordinance No. 2023-61. The motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Jay Pierce, Place 2
SECONDER: Wendie Wigginton, Place 4
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

- F. Conduct a public hearing to consider and act upon an Ordinance amending the Comprehensive Zoning Ordinance, by amending approximately 19 acres of Planned Development (PD) No. 142 with the Collin County Outer Loop Overlay District (CCOLO) base zoning, and modified development standards; generally located north of the Collin County Outer Loop and approximately 1,300 feet east of future Coit Road, within the City Limits. (Rayburn Electric Cooperative Tap Substation Addition (Ten Mile Creek) – PD Amendment) (McAfee)

Mayor Tubbs opened the public hearing at 8:53 p.m.

Tom Bates spoke in favor of the item.

Rob Daake spoke in favor of the item.

With no one else wishing to speak, Mayor Tubbs closed the public hearing at 8:55 p.m.

Upon a motion by Councilmember Wigginton and a second by Councilmember Hopkins, the Council voted five (5) for and none (0) opposed to approve the Ordinance No. 2023-62. The motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Wendie Wigginton, Place 4
SECONDER: Andy Hopkins, Place 3
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

- G. Conduct a public hearing to consider and act upon an Ordinance amending the Comprehensive Zoning Ordinance, by rezoning approximately 18 acres to a Planned Development (PD) with the Collin County Outer Loop Overlay District (CCOLO) base zoning, and modified development standards; generally located at the northeast corner of future Coit Road and the Collin County Outer Loop, within the City Limits. (Stone Tract – PD Zoning) (McAfee)

Mayor Pro Tem Pierce opened the public hearing at 9:11 p.m.

With no one wishing to speak, Mayor Pro Tem Pierce closed the public hearing at 9:11 p.m.

Upon a motion by Councilmember Hopkins and a second by Councilmember Griggs for approval, the Council voted two (2) for and three (3) opposed to deny request.

RESULT: DEFEATED [2 TO 3]
MOVER: Andy Hopkins, Place 3
SECONDER: Tony Griggs, Place 6
AYES: Griggs, Hopkins
NAYS: Ferguson, Pierce, Wigginton
ABSENT: Koehne

- H. Conduct a public hearing to consider testimony and act upon an Ordinance accepting and approving a final Chalk Hill Public Improvement District No. 2 Service and Assessment Plan, including the Phases #2-3 Direct Improvements Assessment Roll; making a finding of special benefit to property within Phases #2-3 of the Chalk Hill Public Improvement District No. 2; levying special assessments against such property and establishing a lien on such property; providing for the method of assessment and the payment of the assessments levied against the assessed property, in accordance with Chapter 372 of the Texas Local Government Code, as amended. (Chalk Hill PID No. 2 – Levy Ordinance) (Pollard)

Mayor Tubbs opened the public hearing at 9:16 p.m.

David Quick spoke neither in favor nor opposition to the item.

With no one else wishing to speak, Mayor Tubbs closed the public hearing at 8:25 p.m.

Upon a motion by Councilmember Wigginton and a second by Councilmember Hopkins, the Council voted five (5) for and none (0) opposed to approve Ordinance No. 2023-65. The motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Wendie Wigginton, Place 4
SECONDER: Andy Hopkins, Place 3
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

IX. ACTION ITEM:

- A. Consider and act upon an Ordinance of the City of Celina, Texas, approving and authorizing the issuance and sale of the City of Celina, Texas, Special Assessment Revenue Bonds, Series 2023 (Chalk Hill Public Improvement District No. 2 Phases #2-3 Direct Improvement Project) and approving and authorizing related agreements. (Chalk Hill PID No. 2 – Bond Ordinance) (Pollard)

Upon a motion by Councilmember Hopkins and a second by Councilmember Wigginton, the Council voted five (5) for and none (0) opposed to approve Ordinance No. 2023-66. The motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Andy Hopkins, Place 3
SECONDER: Wendie Wigginton, Place 4
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

- B. Consider and act to authorize an agreement for engineering services with Freese and Nichols for the design of Southeast Pump Station and pipeline in an amount not to exceed \$4,540,100.00. (Glasgow)

Upon a motion by Councilmember Hopkins and a second by Mayor Pro Tem Pierce, the Council voted five (5) for and none (0) opposed to authorize agreement with Freese and Nichols. The motion carried.

RESULT: APPROVED [UNANIMOUS]
MOVER: Andy Hopkins, Place 3
SECONDER: Jay Pierce, Place 2
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

- C. Consider and act to authorize an agreement for engineering services with Kimley Horn and associates for the design of a Southeast ground storage tank in an amount not to exceed \$642,200.00. (Glasgow)

Upon a motion by Councilmember Wigginton and a second by Councilmember Griggs, the Council voted five (5) for and none (0) opposed to authorize agreement with Kimley Horn. The motion carried.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Wendie Wigginton, Place 4
SECONDER: Tony Griggs, Place 6
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

- D. Consider and act upon a Resolution of the City Council of the City of Celina, Texas, adopting the Wilson Creek Park Master Plan; and providing an effective date. (Webb)

Upon a motion by Councilmember Wigginton and a second by Mayor Pro Tem Pierce, the Council voted five (5) for and none (0) opposed to authorize adopting the Wilson Creek Park Master Plan. The motion carried.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Wendie Wigginton, Place 4
SECONDER: Jay Pierce, Place 2
AYES: Griggs, Ferguson, Pierce, Wigginton, Hopkins
ABSENT: Koehne

X. ADJOURNMENT:

Mayor Tubbs adjourned the meeting at 9:28 p.m.

Ryan Tubbs, Mayor

Lauren Vaughns, Secretary

Date Minutes Approved